

**SAN DIEGO HUNGER COALITION (SDHC)
JOB POSTING**

Position Title:	Hunger Free Kids Manager
Reports to:	Senior Director of Programs
Job Status:	20-40 hours per week, depending on availability and experience; non-exempt, contractual position with potential to become permanent
Hiring Range:	\$30.00 - \$38.00/hour based on experience

Founded in 1974, the San Diego Hunger Coalition (SDHC) is a small yet highly influential nonprofit that leads coordinated action to end hunger in San Diego County. SDHC partners with community-based organizations, schools, government agencies, healthcare providers and advocacy organizations across the county and state to achieve the following goals:

1. Build a more effective and interconnected system of food assistance resources.
2. Enable low-income families and individuals to purchase more healthy food by increasing participation in CalFresh, a monthly supplement to a household's food budget.
3. Ensure all children have year-round access to healthy food by expanding school meals and other federal child nutrition programs.

SDHC is the voice for more than 480,000 children, families and seniors in San Diego County who do not have enough food and the organizations that serve them. We change conversations about food access and drive innovation to provide healthy food to more people through our research, advocacy and technical assistance to other organizations, public officials and school districts. SDHC's action-oriented team is made up of motivated, skilled colleagues who are determined to end hunger in San Diego. We value our staff, continued learning and community engagement.

Position Description: During the COVID 19 Outbreak, school districts across San Diego County are developing innovative approaches to providing meals for children in ways that are safe for both schools and families. In response, the Hunger Coalition convened the Hunger Free Kids COVID Response Team, supporting local school districts and community-based organizations to provide meals to children during through strategic implementation of local, state, and federal resources. This position will work directly with the Senior Director of Programs and Executive Director to:

1. Work with school district leadership and community stakeholders to better understand the evolving landscape of child nutrition during the COVID crisis, including impacts and opportunities for districts and community meal providers.
2. Work with school district leadership and community partners to expand federal child nutrition programs when school is not in session,
3. Provide technical assistance, training and guidance to school districts and nonprofit agencies seeking to expand their meal programs,
4. Provide support, input and recommendations on advancing SDHC's other anti-hunger strategies.

Responsibilities: The Hunger Free Kids Director will work closely with the Senior Director of Programs, Executive Director, and other staff to:



- Facilitate and manage the Hungry Free Kids COVID Response Team, an extension of the Hunger Free Kids Task Force focusing on supporting local school districts to provide meals to children during the COVID 19 crisis through strategic implementation of local, state, and federal resources.
- Act as a liaison with school meal providers across San Diego, helping to identify needs as well as creative solutions which leverage both previously existing and newly available resources.
- Develop a robust knowledge base of local landscape, opportunities and national best practices; serving as the 'go to' person on school and out of school meal programs in San Diego County, including: Universal Free meals through Provision 2 and Community Eligibility Provision, Child and Adult Care Food Program At-Risk Afterschool Meals program, and Summer Food Service programs.
- Provide technical assistance (including financial analysis) and training to districts and community-based organizations and assess where opportunities exist to implement proactive strategies to increase meal participation. Work with local and county organizations to assess their needs around federal nutrition programs and identify strategies that can assist them in expanding and sustaining their programs, and participate in local program-specific meetings as necessary.
- Assist school districts with the identification of available funding streams and procurement in the form of grant writing.
- Lead convenings with school districts and other child hunger relief advocates to develop the institutional momentum and political will to expand child nutrition programs.
- Manage interns and fellows supporting the Hunger Free Kids program.
- Manage grant deliverables and maintain data on impact for reporting.
- Advise on messaging for external communications regarding programmatic initiatives in the form of newsletter articles, fact sheets, and presentations.
- Perform other duties as assigned.

Required Qualifications:

- Candidate MUST have experience working in school nutrition programs and public education systems.
- Bachelor's degree in nutrition, public health, public/business administration or related field and two to three years of relevant experience.
- Strong facilitation skills to guide collaborative processes including school districts, diverse groups of community-based organizations, government organizations and community members.
- Ability to cultivate and maintain relationships in diverse communities, including but not limited to experience working with communities of color, immigrant communities, and/or people whose first or only language is not English.
- Strong critical thinking and decision-making skills. Ability to read, interpret, apply and explain rules, regulations, policies and procedures, analyze situations, and develop strategies to advance organizational objectives.
- Experience supervising small teams and interns.
- Ability to research information and provide concise explanations for group or individual audiences.
- Ability to work independently and maintain a high level of accountability and initiative.
- Strong public-speaking skills.
- Understanding of hunger and food insecurity in low-income communities.

- High level of proficiency in major Microsoft Office software products particularly Word, PowerPoint and Excel.

Desired Qualifications:

- Master's degree or equivalent experience preferred.
- Excellent written and oral communication skills.
- Experience providing training and/or technical assistance.
- Ability to collaborate with diverse groups, both internal and external.
- Experience in policy advocacy and/or community organizing is an asset.
- Approach to work that is resourceful and innovative.

Application Process:

Please submit your cover letter and resume to info@sdhunger.org and include the words "Hunger Free Kids Manager" in the subject line. No phone calls please.