

STATE OF CALIFORNIA

The California Correctional Health Care Services (CCHCS) is conducting a civil service exam on behalf of the California Prison Industry Authority (CALPIA) seeking qualified custodians to work within correctional facilities (CF) throughout California.

Instructions on how to apply for the exam are outlined below.

TESTING CLASSIFICATIONS AND SALARY INFORMATION (as of 7/1/15):

CUSTODIAN (CF) Monthly Salary Range: **\$2194-\$2745**

LEAD CUSTODIAN (CF) Monthly Salary Range: **\$2354-\$2947**

CUSTODIAN SUPERVISOR II (CF) Monthly Salary Range: **\$2621-\$3285**

CUSTODIAN SUPERVISOR III (CF) Monthly Salary Range: **\$2837-\$3553**

MINIMUM QUALIFICATIONS:

CUSTODIAN (CF): **Either I:** 6 months experience in CA State service performing the duties of a Service Assistant (Custodian) **Or II:** 6 months experience as a Custodian.

LEAD CUSTODIAN (CF): **Either I:** 1 year experience in CA State service performing the duties of a Custodian (CF) or Custodian. **Or II:** 2 years experience in janitorial work (1 year of this experience must be in a supervisory capacity over other employees and responsibility for janitorial work in an office or similar building) **AND** education equivalent to completion of the 8th grade.

CUSTODIAN SUPERVISOR II (CF) **Either I:** 1 year experience in CA State service performing the duties of a Lead Custodian (CF) or Lead Custodian **or** 2 years experience in CA State service performing the duties of a Custodian (CF) or Custodian. **OR II:** 3 years experience in janitorial work (2 years of this experience must be in a supervisory capacity over other employees with responsibility for janitorial work in an office or similar building) **AND** education equivalent to completion of the 8th grade. (Additional qualifying experience may be substituted for the required education on a year-for-year basis.)

CUSTODIAN SUPERVISOR III (CF) **Either I:** 2 years experience in CA State service performing the duties of a Custodian Supervisor II or Custodian Supervisor II (CF). **Or II :** 4 years experience in janitorial work (3 years of this experience must be in a supervisory capacity over other employees and with responsibility for the janitorial work in a large building or group of small buildings) **AND** education equivalent to completion of the 8th grade. (Additional qualifying experience may be substituted for the required education on a year-for-year basis.)

If you meet the minimum qualifications for one or more of the above classifications, please proceed to the application process.

HOW TO APPLY FOR THE EXAM:

1. Go to <http://www.cphcs.ca.gov/hodes/index.aspx>
2. Under column "Bulletin Title" search for the desired custodian classification
3. Under column "Take Assessment" select "Complete Self-Assessment"
4. Follow "Login" instructions
5. Take exam

Please Note: If applying for more than one of the above custodian classification exams, you must repeat the application process for each classification by logging back in with your login information.

APPLICATION DEADLINE/TESTING PERIOD: Applications will be accepted on a continuous basis. The testing period for this exam is 6 months. Once you have taken the exam you may not retest for 6 months.

CUSTODIAN JOB VACANCIES: Congratulations! If you have successfully completed the civil service exam process, you can now apply for custodian vacancies. Visit the California Prison Industry Authority's website at www.calpia.ca.gov or the California Department of Human Resources website at www.calhr.ca.gov for a complete listing of custodian vacancies. For questions please contact: CALPIA, Human Resources at careers@calpia.ca.gov.