



## SOUTH BAY COMMUNITY SERVICES

*Changing lives, restoring hope & building a better community*

**Classification:** Family Development Associate  
**Job Title:** ON CALL Response Team Associate  
**Reports to:** FVSS Program Director

### **Responsibilities:**

- Response Team response with 15-20 minutes to report to scene for local Law Enforcement Calls; 30 minutes for out-of-area response, ie. Juvenile Hall.
- Conduct safety assessments and provide crisis intervention services.
- Transportation of clients to safety placement location, as needed.
- Complete CWS referrals when appropriate.
- Maintains the Response Team bags contents including any Response Team packets.
- Checks and maintains condition of on-call phone and/or laptop.
- Attend team, agency and other meetings as requested by Program Director, including the Response Team night meeting twice monthly.
- Completes case file paperwork completely and in a timely manner.
- Enters client level data and case note into database same day as call.
- Other duties as assigned by Program Director and/or Department Director.

Minimum 1 - 2 years experience in child, youth and family services field. Experience should preferably have been in a community based or neighborhood service organization. Experience working with youth and in the areas of domestic violence, individual, group, family counseling, community education, advocacy and case management. Ability to work with a diverse cultural population. B.A. or B.S. degree, (M.A. or M.S.W. strongly preferred) in social work, psychology or related field, experience may be substituted. Bilingual (English/Spanish or English/Tagalog) strongly preferred.

### **Physical Requirements:**

Stand: Remaining on one's feet in an upright position.

Walking: Moving about on foot.

Lifting: Raising or lowering an object from one level to another (includes upward pulling) 25-50 lbs

Carrying: Transporting an object, usually holding it in the hands or arms, or on the shoulder

Pushing: Exerting force upon an object so that the object moves away from the force.

Pulling: Exerting force upon an object so that the object moves toward the force (includes jerking)

Climbing: Ascending or descending stairs, using feet and legs or hands and arms. Body agility is emphasized

Balancing: Maintaining body equilibrium to prevent falling when walking, standing, crouching.

Stooping: Bending body downward and forward by bending spine at the waist, requiring full use of the lower extremities and back muscles.

To provide children, youth and families in the South Bay area with services that reinforce the family's role in our community and assist individuals to aspire realistically to lives of self-fulfillment.

**CREATIVE HONEST PASSIONATE RESPECTFUL**



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**Handling:** Seizing, holding, grasping, turning, or otherwise working with hand or hands. Fingers are involved only to the extent that they are an extension of the hand.

**Fingering:** Picking, pinching, or otherwise working primarily with fingers rather than with the whole hand or arm as in handling

**Talking:** Expressing or exchanging ideas by means of the spoken word. Talking is important for those activities in which workers must impart oral information to clients or to the public, and in those activities in which they must convey detailed or important spoken instructions to other workers accurately, loudly, or quickly.

The statements contained herein describe the scope of the responsibility and essential functions of this position, but should not be considered to be an all-inclusive listing of work requirements. Individuals may perform other duties as assigned. Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time unless restricted by a negotiated contract.

**EOE**

Salary: \$75 per shift; additional \$15 per hour for response calls

External applicants must submit resume to [jobopportunities@csbcs.org](mailto:jobopportunities@csbcs.org)  
IM2015

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