

Work and Family Life (WFL) Consultant

The Work and Family Life (WFL) consultant supports Navy Fleet and Family Support Programs, a central delivery system for service member and family support. The WFL consultant works at the installation Fleet and Family Support Center (FFSC) to provide services that facilitate personal and family readiness and adaptation to life in the military. The programs they support are designed to keep individuals and families resilient and strong, preventing individual and family dysfunction, facilitating personal and family self-sufficiency, and creating overall command and community well-being.

Job Duties:

- Serve as a non-clinical staff member who provides one-on-one consultation, information and referral, classroom training, workshops and seminars.
- Serve as a generalist supporting a number of FFSPs or specialize in providing one or more of the group programs and educational services for specific programs such as the deployment and mobilization assistance, relocation, transition, life skills education, family employment readiness, repatriation or personal financial readiness programs.
- Provide a full range of briefings and workshops in support of assigned program areas.
- Provide Operational Stress Control information during existing programs and services whenever feasible and practical.
- Maintain current, updated data in program area such as resources, informational material.
- Provide individualized counseling and assistance to transitioning and relocating military members and their families; family members seeking employment readiness; mobilizing reservists and individual augmentees and their family members.
- Offer outreach efforts to help ensure support for most at-risk groups such as first term service members, geographically separated or socially isolated families, single parents, foreign -born spouses and others with special needs.
- Ensure that services are entered and counted in on-line systems used by FFSPs including FFSMIS and the automated Centralized Scheduling and Metrics system.
- Fully support the FFSP role in emergency preparedness and response including participation in exercises and execution of an Emergency Family Assistance Center when directed.

Requirements:

- Bachelors in a social science or related behavioral science field OR combination of social science education and equivalent experience to a bachelor's degree OR 4 years' equivalent experience.
- Must demonstrate skills in making presentations and facilitating training for groups.
- Must possess professional knowledge of social services and/or education delivery systems.
- Must work well both independently and as a member of a team.
- Well organized and flexible
- In OCONUS locations, strong preference is given to hiring on-site spouses/family members to minimize relocation requirements.

Application Procedures:

Interested applicants should send their resumes to djackson@teksourceusa.com.